



Agency Records Disposition Schedule

Department: Department of Natural Resources

Section: Director

Division: Division of State Parks

Sub-Section:

TITLE: Accounting Ledger

CUTOFF:

DESCRIPTION: Accounting Ledger. May be destroyed after conclusion of state audit if completed prior to end of retention period.

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 4719

SERIES STATUS: Approved

APPROVAL DATE: 7/10/1990

TITLE: Budget Formulation Papers (Copy): originals in DNR Accounting

CUTOFF: WSO

DESCRIPTION: Budget Formulation Papers (Copy): originals in DNR Accounting

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 4718

SERIES STATUS: Approved

APPROVAL DATE: 7/10/1990

TITLE: Departmental Direct Orders

CUTOFF: EOCY

DESCRIPTION: Departmental Direct Orders. May be destroyed after conclusion of state audit if completed before end of retention period.

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 4713

SERIES STATUS: Approved

APPROVAL DATE: 7/10/1990



Agency Records Disposition Schedule

Department: Department of Natural Resources

Section: Director

Division: Division of State Parks

Sub-Section:

TITLE: Louis and Clark Minutes

CUTOFF:EOCY

DESCRIPTION: Louis and Clark Minutes. May be microfilmed.

RETENTION: Years: Months: Days:

NOTES:

DISPOSITION ACTION: Permanent

SERIES: 4716

SERIES STATUS: Approved

APPROVAL DATE: 7/10/1990

TITLE: Minutes of Park Board Meetings

CUTOFF:EOCY

DESCRIPTION: Minutes of Park Board Meetings. May be microfilmed

RETENTION: Years: Months: Days:

NOTES:

DISPOSITION ACTION: Permanent

SERIES: 4715

SERIES STATUS: Approved

APPROVAL DATE: 7/10/1990

TITLE: Mississippi Parkway Commission Minutes

CUTOFF:EOCY

DESCRIPTION: Mississippi Parkway Commission Minutes. May be microfilmed.

RETENTION: Years: Months: Days:

NOTES:

DISPOSITION ACTION: Permanent

SERIES: 4717

SERIES STATUS: Approved

APPROVAL DATE: 7/10/1990



Agency Records Disposition Schedule

Department: Department of Natural Resources

Section: Director

Division: Division of State Parks

Sub-Section:

TITLE: Payroll Requisitions (Copies)

CUTOFF: WSO

DESCRIPTION: Payroll Requisitions (Copies): Originals in DNR Accounting

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 4714

SERIES STATUS: Approved

APPROVAL DATE: 7/10/1990

TITLE: Purchase orders (Copies): Originals in DNR Accounting

CUTOFF: WSO

DESCRIPTION: Purchase orders (Copies): Originals in DNR Accounting

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 4712

SERIES STATUS: Approved

APPROVAL DATE: 7/10/1990

TITLE: State Parks - Historical Information

CUTOFF: EOCY

DESCRIPTION: State Parks - Historical Information

RETENTION: Years: Months: Days:

NOTES:

DISPOSITION ACTION: Permanent

SERIES: 4720

SERIES STATUS: Approved

APPROVAL DATE: 7/10/1990
